

**Missouri Educators of Family and Consumer Sciences
Spring Board Meeting
Monday, February 27, 2006
Port Arrowhead
Lake Ozark, Missouri**

President Renee Meents called the MoEFACS Fall Board Meeting to order.

President's Report

Renee Meents discussed the work that occurred on Sunday Night to create a clear direction for the board. The tentative mission statement for the MoEFACS board is: The mission of the Missouri Educators of Family and Consumer Science (MoEFACS) Board is to guide and direct a unified, professional organization through effective leadership strengthening Family and Consumer Sciences education. Each committee was directed to review their work on the strategic plan and finalize their action plans.

Each committee worked with the strategic plan and presented their action plan for the next two years. The action plans were given to Debbie Pohl for further use in planning summer conference.

Secretary, Suzie Dudenhoeffer, presented minutes from the Fall Board Meeting on Monday, October 24th, 2005. Cheryl Adams moved to approve the minutes as corrected. The motion was seconded by LeighAnn Graves. Motion carried.

Treasurer Cheryl Landers presented the treasurer's report. Currently we have a balance of \$15,546.39 in our checking account and \$9,169.79 in our Money Market account, for a total balance of \$24,716.18 in our accounts. Karen Mason moved to accept the report. Joy Behrens seconded the motion. The motion carried.

ACTE Conference Report

Karen Mason updated the board on the ACTE conference in Kansas City this past December. Dr. Cynthia Arendt was inducted into the Roll of Honor for FACS. The NATFACS group has a huge scholarship program to which FACS teachers can apply. Tracey Newman won a Community Service Award for Region 3. Next year the conference will be in Atlanta, Georgia the last week of November.

Karen Mason spoke of the upcoming National Policy Seminar that will be next week.

Legislative Day Report

Ronna Ford, President-Elect Missouri ACTE, reported on Legislative Day opportunities for the students. There was an excellent turnout for the day and feedback from the conference is still coming. FCCLA will have Legislative Shadowing tomorrow (February 28th).

Marcia Ritter thanked the board for their support of the FCCLA Legislative Shadowing day. The speaker on Tuesday will be Chase Cornett.

DESE Update

Dr. Arendt, Director of Family and Consumer Sciences, thanked the board for the brave step of looking at the mission of the MoEFACS Board of Directors. She thanked the board for their continued support. She gave an update on the status of the career education (Carl Perkins) legislation. She explained that the state administrative funding is important for maintaining the current services that FACS and FCCLA receive from the state staff. At this date, the FCS grants are not on the web. Funding for professional development and equipment are the proposed grants – accountability is the big issue for grant monies. Information will be posted on the list-serve when the grants become available. Dr. Arendt encouraged members to attend the opening session on career clusters by Ann Benson. The session will focus on our theme FACS: plugged into careers. Dr. Benson will focus on career clusters and how to help FACS programs develop and strengthen their ties to career development. Dr. Arendt invited teachers to attend the Personal Finance Educators Institute in Columbia during June.

Marilee Thoenen, State Supervisor, invited teachers to come watch the Life Smarts competition in Jefferson City.

MoEFACS Conference Update

Debbie Pohl presented the tentative schedule for the program. She discussed each of the main speakers and how they tie into the career clusters.

Committee Reports

Public Relations committee member, Doris Jolly, presented the committee report. The hours for the Public Relations store were set. Pens, pencils and notepads have been selected and will be ordered. Pens will be sold for \$.50, pencils \$.25 and notepads for \$.75. An order form for shirts will be placed in the spring newsletter, the advisor packet at State FCCLA Conference and on the website. The conference press release was updated. The committee will cooperate and assist the Registration committee to meet the board strategy of increasing meeting attendance.

Registration chair Ginny Stone presented the committee report. Anyone who has paid their ACTE membership will be entered in a drawing to win a reimbursement of their ACTE membership (\$60.00 from the budget). Anyone bringing a new attendee will be in a drawing to win reimbursement of their MoEFACS membership (\$25.00 from budget). The committee will present a round table promoting the ACTE benefits at the summer conference. The committee is also to set up a display depicting the levels of professional involvement in our organizations for the registration table. Name tag stickers will be given to all ACTE members and they will receive a coupon for a free pen/pencil set or sticky note set from the public relations table. Monthly reminders will be posted on the list serve to join all levels of our organization and an informational flyer will be developed.

Awards and Recognition chair Charlotte Gray reported that the committee made changes to the reception program, updated the responsibility list, and divided responsibilities. The committee will sell tickets for scholarship baskets and hold a silent auction. Times were set to sell tickets and packets of tickets will be given to board members on Monday for each board member to sell. A postcard will be developed and attached to a goodie bag for participation during sessions (Teacher Spotlights). Facilitators will be given instruction in how to give gifts. The committee will research the cost and possibly give each conference attendee an "I am Special" folder for filing their professional development activities.

Membership chair Louise Lunkenheimer presented the committee report. Membership committee has secured two candidates Robin Spencer for Secretary and Ginny Stone for President-Elect for the 2006-07. The committee also finalized topics to include: Division sessions, Breakfast (joint), 23 carousel presenters (35 are needed), Signature Scavenger Hunt to be distributed with packets as attendees register for conference – the winner will be announced during the DESE update. The committee recommends adding a luncheon on Wednesday, July 26th for occupational culinary arts and pro-start attendees. The committee also recommends giving away four ACTE memberships for attendees of Charlotte's/Karen's carousels, 25 \$5.00 gift certificates for new teachers and college students and three giveaways for the divisional Meetings.

The **Legislative** Committee report was presented by chair Joy Behrens. The committee plans to attend National Policy Seminar in Washington, DC next week. They will price and obtain ribbons for members to wear if they make a donation to our PAC fund; those donating \$5.00 to \$10.00 a bronze, \$11.00 – 25.00 a silver and \$26.00 and above a gold ribbon. After conference we will analyze this break down for future donations. We will provide an article about the PAC contributions for the newsletter. The committee will set up a group email for legislators to meet our goal of sending them a brief newsletter of "Hot Topics in FACS!" The committee recommends changing the word "vocational" to "career and technical under the MoEFACS Board Members Responsibility List.

The **Special Functions** committee report was presented by chair Linda Collins. The committee chose goals and strategies for 2006. The theme: Plugged into Awards and Recognition was chosen for the reception. The committee divided the list of prospective sponsors and each will contact one third of the list. The food for the reception was discussed with Belynn Kaplan. The committee also updated the responsibility list for Special Functions committee.

Research and Development chair, Cheryl Adams reported that the committee worked on linking and sequencing FACS courses to Career Pathways. The committee is still working on Success Link Awards for FACS lesson plans. The Committee will review the conference evaluation form before May 1st. We will work on a PowerPoint presentation, "What is FACS Education?" for carousel presentation.

The **Professional Development** committee report was presented by chair, Becky Head. The committee composed a letter to Dr. Headrick about an additional Professional Development Workshop for alternatively certified teachers. Work on the New Professionals workshop at summer conference was done. The committee developed strategies for the committee for the remainder of the year. The committee recommends adding a Pre-professional division of membership for MoEFACS. The committee is also making plans for an Alumni Reunion and organizational meeting. These alumni will be used as resources for various FACS, FCCLA and MoEFACS events. The committee also plans to try and photograph attendees by county for local papers.

Ad Hoc committee, **Resolutions and Bylaws** chair Marcia Ritter, reported that the committee reviewed and updated the bylaws, recommending the board change Article VIII. A. amending the bylaws to read, "A member may propose amendments to the bylaws by submitting the amendment in writing to the Board of Directors at least four months prior to the annual meeting." This is a change from six months prior. The Committee also recommends amending the motion from the October 24th Board meeting to Delete NALSFACS. The committee reviewed and updated the policies. Several motions will be made to align policies with action.

New Business

Robin Spencer moved to adopt the mission statement of the MoEFACS board as, "The mission of the Missouri Educators of Family and Consumer Science (MoEFACS) Board is to effectively lead and empower members by providing guidance and direction through a unified professional organization." The motion was seconded by Doris Jolly. Motion passed.

Doris Jolly moved to accept the goals for the MoEFACS board to read as: "Promote professional involvement and foster the development of leadership skills through membership" - **Professional Development** and to "Enhance the public perception of family and consumer sciences education" - **Advocating for and Marketing Programs** as the primary focus of the MoEFACS Board for 2005 – 2008. The motion was seconded by Gail Brinks. Motion passed.

Karen Mason moved to change the policy: audit to read that the treasurer's books must be audited by a certified public accountant every two years. The motion was seconded by Cheryl Adams. The motion passed.

LeighAnn Graves moved to change the policy: expenditures to read, "All expenditures over \$100.00 require two signatures and the approval of the President and Treasurer prior to purchase. The motion was seconded by Doris Jolly. The motion passed.

Joy Behrens moved to change the policy: Committee Structure to change the committee names to Bylaws & Policies (every 3years) and Awards, Recognition and Resolutions. The motion was seconded by LeighAnn Graves. The motion passed.

Sharon Lawler moved to change the policy: Equipment for MoEFACS purchased digital camera and printer are to be secured by the President-Elect. The motion was seconded by Joy Behrens. The motion passed.

Joy Behrens moved to change the policy: Legislative Shadowing to read, "The Legislative Committee will determine the financial support for the FCCLA Legislative Shadowing Project on a yearly basis. The motion was seconded by Karen Mason. The motion passed.

Karen Mason moved to amend the MoEFACS Bylaws- Article VIII.A. "A member may propose amendments to the bylaws by submitting the amendment in writing to the Board of Directors at least four months prior to the annual meeting." The motion was seconded by LeighAnn Graves. Karen Mason amended the motion to read at least 90 days. The motion was seconded by Colleen Long. The motion passed as amended.

Joy Behrens moved that MoEFACS purchase ribbons of recognition for support of the PAC fund; contributors will be recognized during summer conference. The motion was seconded by Sharon Lawler. The motion passed.

Karen Mason moved to amend the bylaws change that was approved by the board in October to strike the acronym NALSFACS to read; bylaws Article IV, Section A. The Qualifications to read- "Any professional [or retired/alumni] who holds membership in MoEFACS, Missouri ACTE, ACTE and one of the following: NATFACS, NATEFACS, and NASAFACS all of which are affiliated groups of ACTE Family and Consumer Sciences Division who attended the Missouri ACTE summer conference, who has demonstrated leadership ability and interest in promoting the purposes of the organization shall be eligible to hold office or serve on a committee. The candidates for president – elect shall have been an active member of the MoEFACS Board and attend at least three board meetings prior to the nomination." The motion was seconded by Joy Behrens. The Motion passed.

Becky Head moved to add a pre-professional division of the membership committee of this board with representation from each institution with a FACS education program in Missouri. The motion was seconded by Doris Jolly. Karlene Harrison moved to lay it on the table, seconded by Ginny Stone. Motion was tabled.

Joy Behrens moved to add to the Board Member Responsibility list, under President, President-Elect and Past-President makes legislative contacts as needed (and attends Missouri ACTE Legislative Day). The motion was seconded by Karlene Harrison. Motion passed.

Joy Behrens moved to add to the Board Member Responsibility List under Secretary and Treasurer (makes legislative contacts as needed and attends Missouri ACTE Legislative Day). The motion was seconded by LeighAnn Graves. Motion passed.

Charlotte Gray moved to create a line item in the budget for the scholarship fund. The motion was seconded by Ginny Stone. Motion passed.

Robin Spencer moved to include, under the Membership Committee Responsibilities – securing at least 16 round-table presenters for the MoEFACS conference. The motion was seconded by Louise Lunkenheimer. Motion failed.

Suzie Dudenhoeffer reminded the committee chairs that their end-of-the-year report is due to her by June 1st.

Joy Behrens moved to adjourn. LeighAnn Graves seconded the motion. The motion passed.